

ENROLMENT

NARANGA SCHOOL POLICY

Rationale:

Enrolment procedures for students seeking eligibility for DEECD's Program for Students with Disabilities differs from enrolment for other students

Aims:

- To provide an efficient process of enrolment that satisfies the needs of both students and the school.

Implementation:

For students entering the school at prep level or transferring from an educational setting other than DEECD.

- Students attending Naranga School must have been assessed by a School Psychologist or Guidance Officer as having a mild intellectual disability recognised as a Full Scale IQ between 50 -70. To obtain this information, the Guidance Officer or School Psychologist administers either a Weschler Pre School and Primary Scale of Intelligence (WIPPSI) or a Weschler Intelligence Scale for Children (WISC) and a Vineland Adaptive Behaviour Scale.
- If the documentation, when examined by the Principal/ Assistant Principals/ School Psychologist at the school, is deemed to be meeting the criteria for the Program for Students with Disabilities and the parents wish the child to attend Naranga, the parents then attend a meeting at Naranga to consider the additional resources for a student with a disability. This is called an Educational Needs Questionnaire (ENQ).
- The completed questionnaire, together with the WISC or WIPPSI and Vineland test results are then sent to the Student Welfare and Support Department of DEECD by the School Psychologist
- If approval is granted notification is sent to the school via the PSDMS website. The student is given a funding level and a PSD number. Enrolment can then proceed at a time mutually agreed upon by the parents and school.
- At this stage, any information that is available from the current school or pre-school, is passed to the School Psychologist who will discuss implications for learning with the class/home room teacher.
- All documentation is then passed to the General Office staff who prepare an Individual Student File which is housed in the Administration area. The enrolment information is entered on CASES with the students ID number and level of funding.

For students entering the school from other DEECD Schools

- Students wishing to enrol at our school from a neighbouring DEECD school will be able to do so if they meet the criteria for students with a mild intellectual disability and have been approved for funding support under the category of Intellectual Disability (with a Full Scale IQ 50-70).

For students entering the school from other Special Schools

- Once an enquiry has been made, eligibility needs to be clarified with the current school of enrolment to confirm eligibility for Naranga School (listed above).
- The principal will consult with the School Council president regarding enrolments.
- Students will be allocated to classes according to a combination of class size and student need.

Evaluation:

- This policy will be reviewed as part of the school's review cycle.

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| This policy was last ratified by School Council in.... | Sept 2014 | |
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