



## STUDENT REPORTING POLICY

### **POLICY STATEMENT**

This policy outlines school obligations relating to student reporting across Foundation to Level 12 (F–12) (including English as an Additional Language (EAL) students) to parents/carers, the department and the wider community.

### **REPORTING TO PARENTS/CARERS**

Naranga School will develop an annual Individual Education Plan (IEP) for each student at the beginning of the school year. This plan will define individualised SMART goals, linked to the relevant curriculum.

- The Victorian Curriculum informs goals for students from year Prep (Foundation) to 10.
- The Pathways curriculums (Victorian Pathways Certificate and ASDAN) inform goals for students in year 11 and 12.

Goals linked to the Victorian Curriculum will reflect the student's developmental ability level.

Naranga School will formally report on student achievement and progress to parents/carers at least twice per school year for each student enrolled at the school. The report must be:

- a written report (print or digital)
- in an accessible form, and
- easy for parents/carers to understand.

To accurately describe and represent each student's progress toward each goal. Naranga School will provide:

- A teacher comment
- A five point visual rating scale

A 5-point scale must also be used when reporting on student achievement and/or progress, noting that:

- this requirement cannot be met by using the existing levels of the curriculum

Progress must also be shown since the last time each curriculum area was reported on in that year.

Opportunities must be provided for parents/carers and students to discuss the school report with teachers and/or school leaders.

Interpreting services are available for communicating with parents/carers who require assistance in understanding their child's achievement and progress. Refer to Interpreting and Translation Services.

Note, in the case of students with an individual education plan, there may be specific instances where a school decides in partnership with an individual student and their parents/carers that an alternative to a full report for that student is appropriate.

### **LINKS**

Links which are connected to this policy are:

<https://www2.education.vic.gov.au/pal/reporting-student-achievement/policy>

<https://www.vcaa.vic.edu.au/curriculum/foundation-10/Pages/default.aspx?Redirect=2>

<https://www2.education.vic.gov.au/pal/assessment-student-achievement/policy>

<https://www2.education.vic.gov.au/pal/individual-education-plans-ieps/policy>